



## **CASS SCHOOL DISTRICT 63**

8502 Bailey Road • Darien, Illinois 60561-5333

# **Board of Education Regular Meeting Minutes**

**Tuesday, November 15, 2022**

Minutes of the Regular Meeting of the Board of Education of Cass School District 63, DuPage County, Illinois; held at Cass Junior High School at 7:00 P.M. on the 15<sup>th</sup> Day of November, 2022.

### **I. Welcome and Call to Order**

The meeting was called to order at 7:02 p.m.

#### **A. Pledge of Allegiance**

#### **B. Roll Call**

Upon roll being called, the following members answered present: Vice President Lana Johnson, Secretary Alice Esposito and Members Rinku Patel, Urszula Tanouye and Steve Wyent. President Shelly Camden was absent.

Also in attendance: Mark R. Cross, Superintendent and Gayle Wilson, Recording Secretary and Administrative Assistant to the Superintendent

#### **C. Appointment of Candidate to Fill a Board of Education Vacancy**

The Board of Education appointed Chris Green to fill the Board seat recently vacated by Kent Absalonsen who moved out of the District. Everyone congratulated and welcomed Mr. Green and Vice President Lana Johnson invited him to take his seat with the Board.

#### **D. Oath of Office for Newly Appointed Member of the Board of Education**

Mr. Green and all members of the Board of Education took the Oath of Office.

#### **E. Recognition of Audience, Announcements and Correspondence**

President Camden welcomed the following guests: Prem Green, Fiyaz Khan, Sachin Kapur, Scott Kondraschow and Katie Fujiura.

#### **F. Public Comments**

Katie Fujiura welcomed Chris Green on behalf of the Cass Education Association and then congratulated the Board of Education on the successful



## **CASS SCHOOL DISTRICT 63**

### **Board of Education Regular Meeting Minutes**

Tuesday, November 15, 2022

bid for a referendum. She closed by thanking the Board for the lunch in honor of American Education Week.

#### **II. Consent Agenda**

- A. Approval of the November 15, 2022 Regular Meeting Agenda**
- B. Approval of the October 18, 2022 Regular Meeting Minutes**
- C. Approval of the October 18, 2022 Closed Session Minutes**
- D. Approval of the October 24, 2022 Special Meeting Minutes**
- E. Approval of the October 24, 2022 Closed Meeting Minutes**
- F. Approval of the Budget, Cash Flow, Investment and Payroll Reports**
- G. Approval of the District Bills**
- H. Approval of Request for Employee Leave of Absence**

*Secretary Esposito moved and Member Patel seconded a motion to approve the Consent Agenda to include additional bills as presented.*

Roll Call Vote – Aye: Secretary Esposito, Member Patel, Member Green, Member Tanouye, Member Wyent and Vice President Johnson. Nay: None. Motion carried 6 to 0.

#### **III. Reports, Updates and Informational Items**

##### **A. Administrative Reports**

Christine Marcinkewicz gave an update on Cass Junior High highlighting the return of the science fair, school dances and the Veterans Day celebration. She shared that 13 veterans were personally honored at this year's ceremony.

Mrs. Marcinkewicz also referenced the Concord Elementary book fair sponsored by CARE.

Mr. Cross announced that this week is Teacher Appreciation Week and in honor of this, CARE partnered with the district to provide lunch to the staff today. He has received many thank you comments from staff. He also noted that today is also Board Member Appreciation Day and thanked the Board for all that they do for the students and staff of Cass School District 63.



## **CASS SCHOOL DISTRICT 63**

### **Board of Education Regular Meeting Minutes**

Tuesday, November 15, 2022

#### **B. CARE Reports and Grant Funding**

Lana Johnson noted that the book fair at Concord is underway. Mr. Cross added that he will be meeting with CARE's executive committee to help them organize and establish some goals for the organization.

#### **C. Presentation of Fiscal Year 2022 Tax Levy**

Mr. Cross presented the tentative 2022 tax levy for Cass School District 63. The recommended levy of \$10,360,739 excluding debt service, compared to last year's actual extension of \$9,828,058, is an increase of 5.42 percent. The final amount of taxes on an individual property could be higher or lower and will depend on any changes in assessment of the individual property, as well as what other taxing bodies levy for taxes. This levy is separate from the potential issuance of bonds as a result of the successful referendum on November 8. The final amount for that will be determined at a later date.

Last year's total tax increase for Cass 63 was 1.8 percent, while the year prior there was a total increase of 2.9 percent. The average increase in local property tax revenues over the previous 10 years has averaged 2.01 percent. Since this year's proposed levy exceeds 105 percent of the previous year's extension, the Board must hold a public truth in taxation hearing. The Board will be asked to approve a resolution setting the public hearing for Tuesday, December 13, 2022, at 7:00 p.m. later in the meeting.

#### **D. Second Reading of Recommended Board Policy Updates**

Mr. Cross shared that the district does not currently have a policy allowing the district to have undesignated inhalers in the office in case of an emergency. The administration is recommending that the Board approve the addition of this language to our policy to allow us to be prepared for a potential lifesaving situation.

#### **E. Discussion Regarding 2022 IASB Resolutions Committee Report**

At the upcoming Joint Annual Conference there will be a meeting for the IASB Resolutions Committee and each District may appoint one individual to represent them at this meeting and vote on proposed legislation. The Board recommended that Urszula Tanouye represent them at the meeting.



## CASS SCHOOL DISTRICT 63

### Board of Education Regular Meeting Minutes

Tuesday, November 15, 2022

**F. Review of Employee Health, Dental and Vision Insurance Renewal**

Mr. Cross stated that the final health insurance renewal for 2023 came in at a 4.93 percent increase. According to our agent, the industry as a whole is seeing increases in the range of 10 percent. The district's dental and vision premiums are unchanged for the 2023 year.

**G. Review of Bid for Concord Heating, Ventilation and Air Conditioning Project**

The District held a bid opening on Thursday, November 3 and the low bid of \$274,000 was right in the range of what our architects and engineers had estimated for the three rooms at Concord. After background checking by the architect and Mr. Cross, the recommendation is to accept the low bid from Kandu Construction for work to be completed in the summer of 2023.

**IV. Recommended Action Items**

**A. Approval of the Tentative 2022 Tax Levy**

*Member Wyent moved and Member Patel seconded a motion to approve the Tentative 2022 Tax Levy.*

Roll Call Vote – Aye: Member Wyent, Member Patel, Member Green, Member Tanouye, Secretary Esposito and Vice President Johnson. Nay: None. Motion carried 6 to 0.

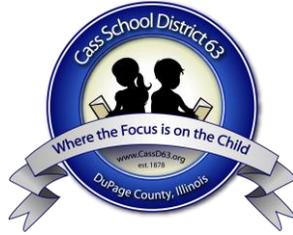
**B. Adoption of Resolution Establishing a Public Truth-in-Taxation Hearing**

*Secretary Esposito moved and Member Wyent seconded a motion to adopt a resolution establishing a public truth-in-taxation hearing.*

Roll Call Vote – Aye: Secretary Esposito, Member Wyent, Member Green, Member Patel, Member Tanouye and Vice President Johnson. Nay: None. Motion carried 6 to 0.

**C. Acceptance of Resignation**

*Member Tanouye moved and Secretary Esposito seconded a motion to accept the resignation of Cheryl Walrath, Concord Teacher Assistant.*



## CASS SCHOOL DISTRICT 63

### Board of Education Regular Meeting Minutes

Tuesday, November 15, 2022

Voice Vote – Aye: Member Tanouye, Secretary Esposito, Member Green, Member Patel, Member Wyent and Vice President Johnson. Nay: None. Motion carried 6 to 0.

#### **D. Employment of Recommended Personnel**

*Secretary Esposito moved and Member Patel seconded a motion to approve the employment of Tamara Kohout for the position of Bus Driver.*

Roll Call Vote – Aye: Secretary Esposito, Member Patel, Member Green, Member Tanouye, Member Wyent and Vice President Johnson. Nay: None. Motion carried 6 to 0.

#### **E. Approval of Recommended Board Policy Updates**

*Member Green moved and Member Tanouye seconded a motion to adopt the recommended Board Policy update as presented.*

Roll Call Vote – Aye: Member Green, Member Tanouye, Member Patel, Member Wyent, Secretary Esposito and Vice President Johnson. Nay: None. Motion carried 6 to 0.

#### **F. Appointment of Representative to the 2022 IASB Delegate Assembly**

*Member Patel moved and Secretary Esposito seconded a motion to appoint Urszula Tanouye to the 2022 IASB Delegate Assembly.*

Roll Call Vote – Aye: Member, Patel, Secretary Esposito, Member Green, Member Tanouye, Member Wyent and Vice President Johnson. Nay: None. Motion carried 6 to 0.

#### **G. Approval of the Employee Health, Dental and Vision Insurance Renewal**

*Secretary Esposito moved and Member Patel seconded a motion to approve the employee health, dental and vision insurance renewal as presented.*



## **CASS SCHOOL DISTRICT 63**

### **Board of Education Regular Meeting Minutes**

Tuesday, November 15, 2022

Roll Call Vote – Aye: Secretary Esposito, Member Patel, Member Green Member Tanouye, Member Wyent and Vice President Johnson. Nay: None. Motion carried 6 to 0.

#### **H. Approval of School Maintenance Matching Grant Application**

*Secretary Esposito moved and Member Patel seconded a motion to approve the School Maintenance Matching Grant Application as presented.*

Roll Call Vote – Aye: Secretary Esposito, Member Patel, Member Green Member Tanouye, Member Wyent and Vice President Johnson. Nay: None. Motion carried 6 to 0.

#### **I. Approval of Bid for Concord Heating, Ventilation and Air Conditioning Project**

*Steve Wyent moved and Member Green seconded a motion to approve the recommended bid from Kandu Construction for the Concord Heating, Ventilation and Air Conditioning Project.*

Roll Call Vote – Aye: Member Wyent, Member Green, Member Patel, Member Tanouye, Secretary Esposito and Vice President Johnson. Nay: None. Motion carried 6 to 0.

#### **V. Conclusion**

##### **A. Public Comments**

There were no public comments.

##### **B. Board Member Comments**

There were no Board Member comments.

#### **VI. Adjournment**

*Secretary Esposito moved and Member Patel seconded a motion to adjourn this Regular Board of Education Meeting of November 15, 2022 at 9:07 p.m.*



## **CASS SCHOOL DISTRICT 63**

### **Board of Education Regular Meeting Minutes**

Tuesday, November 15, 2022

Voice Vote – Aye: Secretary Esposito, Member Patel, Member Green, Member Tanouye, Member Wyent and Vice President Johnson. Nay: None. Motion carried 6 to 0.

---

Shelly Camden, Board of Education President

Attest: \_\_\_\_\_  
Alice Esposito, Board of Education Secretary